



**DEPARTMENTS OF THE ARMY AND THE AIR FORCE
FLORIDA NATIONAL GUARD**

Office of the Adjutant General
St. Francis Barracks, P.O. Box 1008
St. Augustine, Florida 32085-1008

NATIONWIDE



ACTIVE GUARD RESERVE (AGR) - VACANCY ANNOUNCEMENT #124-11A

OPEN TO: CURRENT FLORIDA ARMY NATIONAL GUARD MEMBERS ONLY

POSITION: EXECUTIVE OFFICER

UNIT: HHB, 3-116TH FA

OPEN DATE: 06 SEP 11

LOCATION: PLANT CITY

CLOSE DATE: 04 OCT 11

AOC/MOS: 13A – FIELD ARTILLERY

EARLIEST FILL: TBD

MIN-MAX GRADE: O3 with 4 years TIG-O4

MEMBERSHIP RESTRICTED TO: MALE ONLY

MINIMUM OFFICER QUALIFICATION REQUIREMENTS

- 1. Must be 13A qualified to apply for position. Other AOC will not be considered.**
2. Must meet medical standards IAW chapter 3 and 4, AR 40-501 as appropriate. Must meet Army Physical Fitness standards IAW FNG PAM 350-41-9 and height and weight standards as prescribed by AR 600-9.
3. Be able to serve at least 3 years in an AGR status prior to completing 18 years of Active Federal service (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal.
4. Must have sufficient time remaining (MRD) to permit completion of tour of duty.
5. Individuals should possess a security clearance for this full-time position. Selectees who require a National Agency Check (DIS Form 1 (9-72) or MEPCOM Form) will have an investigation initiated immediately upon entry into the program. If the results of the investigation are unfavorable or appropriate clearance is not granted, individual's AGR tour will be immediately terminated.
6. Must not be under a current suspension of favorable personnel action (flagged).
7. The Florida National Guard is an Equal Opportunity Employer and all qualified applicants will receive consideration for this announcement without regard to race, color, religion, national origin, or gender.
8. Candidates will be evaluated on the basis of their education, experience, training, and performance. Consideration will be based on available information contained in the individual's application, with attachments as developed by this office. Applications are now being accepted for the Title 32, USC 502(f) AGR Tour. Length of Tour: 3 years in duration, contingent upon satisfactory performance and the recommendation of the tour continuation board.
9. Incumbent must be assigned to the military position by para/line as specified by the AGR Staffing Guides.
10. Soldiers must have completed initial entry training before submitting applications for AGR vacancies.
11. AGR Soldiers will not be reassigned during the first 18 months of their **INITIAL** tour (see additional requirements for this position on page three).

SEE REVERSE FOR APPLICATION INSTRUCTIONS

!!! IMPORTANT NOTICE !!!

Do to the increased volume of AGR applications, incomplete packets will not be considered for AGR selection.

It is extremely important to following the application instructions contained in the job announcement. Systemic errors and trends are as follows:

Both copies of NGB 34-1 not provided or incomplete. Questions unanswered or form not signed. Incorrect version used, required version is dated 05 November 2010.

DA Form 2-1 not signed by applicant or certification missing from unit clerk. ASVAB scores, date and place tested are missing from item #8 (NA for Officers).

Last 5 years of OERs / NCOERs are not included in the application or their absence/overlap explained in a memo to the board president. All gaps / overlaps must be explained in the memo.

Individual Medical Readiness (IMR) report missing or out of date. PHA must be within 15 months of announcement closing date. PHA may be justified by the unit Commander. Memo from Cdr is acceptable. HIV must be within 24 months of announcement closing date. Any PULHES with a 3 or 4 must be supported with medical fit for duty waiver.

DA Form 705 APFT must be within 18 months of announcement closing date and must be supported with permanent profile, if applicable.

FNG Form 206 not completed within 60 days of announcement closing date. Individuals not meeting screening table weight are not providing DA Form 5500 / 5501.

DA Photos (when required) are out of date. Must be within 2 years of announcement closing date.

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APPLICATION INSTRUCTIONS

Submit applications to: Florida Army National Guard, Attn: HRO-AGR, P. O Box 1008, St. Augustine, FL 32085.

Submit overnight applications to: Florida Army National Guard, Attn: HRO-AGR (ARMY), 82 Marine Street, St. Augustine, FL 32084.

Applications received after the Close of Business (COB) on the closing date indicated will **NOT** be considered. Failure to submit the minimum documentation will cause your application to be disqualified without consideration for the position. **NOTE: Applications WILL NOT be returned.**

1. **NGB FM 34-1**, (version 20101105) - ONE signed original and ONE signed copy (TWO TOTAL with signatures) (Application for Active Guard Reserve (AGR) Position). Ensure an explanation is attached for required answers given in Section IV. If yes for #4, provide a copy of police report in application.

2. **DA Fm 2-1 or ERB/ORB** - Updated copy that has been signed by the Soldier and certified by the unit administrator.

3. **NGB Fm 23A** – Retirement Points Statement (RPAM) - all Army National Guard Soldiers will submit a current copy. See your unit for this document.

4. **DD Fm 214 / DD Fm 220** - all copies ever received and any other official documentation to verify active service. The form must be the member's #4 or a copy which includes the bottom portion of the document indicating the reason for Release from Active Duty (REFRAD) and the RE (reenlistment) code.

5. **DA Photograph** - all on board FLARNG applicants must ensure a recent (**within 2 years**) Official DA Photograph is uploaded into your iPERM account. All Photographs must be in IAW AR 640-30. Unless an exception is given before the application closing date, packets or iPERM accounts without a DA Photograph will not be considered. **For positions advertised as SSG or below, a DA Photograph is not required.**

6. **Resume** (not mandatory, but it is encouraged) and/or statement of civilian/military experience and education may be submitted with your packet. Your packet will not be returned if you choose not to include a resume, however including one is highly recommended and will be to your benefit. Ensure to focus on official military training when the standards were exceeded and explain any particular item the board may question.

7. **OERS/NCOERS** - Copy of latest five (or all that you have received). Include a memo to board president explaining if missing or overlapping OER/NCOER.

8. **Letters or Recommendation** (not required) signed by a SGM / CSM / CW4 / or LTC or above.

9. **IMR** (Individual Medical Readiness) Record (one page document)- located at <https://apps.meds.army.mil/medpros/mymedicalreadiness> reflecting current favorable PHA in accordance with (IAW) AR 40-501, Chapter 3, conducted within 15 months prior to position close date. Commanders may submit requests for waiver verifying the unit's inability to obtain a PHA within the prescribed timeline. If selected for an AGR hire, the PHA must be within 12 months of the AGR tour start date. Do include a current copy of your **DA Fm 3349** if on profile.

10. **DA Fm 705** - PT scorecard (within 18 months of position close date). Do include a current copy of your **DA Fm 3349** if on profile for any profiled event during your APFT.

11. **FNG Fm 206** – Height and weight verification (bottom block) within 60 days of job closing date. If screening table weight is exceeded, must be supported with DA Fm 5500 / 5501.

12. **DO** assemble all documents in a single neat stack, with single sided white paper in the same order as stated in items #1 through #11 above and bind together with a binder clip.

13. **DO NOT** forward packets in any type of a document binder or folder. **DO NOT** use document protectors, staples or paper clips. **DO NOT** use tabs of any kind. **DO NOT** use colored paper to separate documents. **DO NOT** send double sided images.

14. Packets will NOT be accepted via email except for Soldiers deployed OCONUS. **OCONUS Soldiers submit your packet to: tiffini.savage@ng.army.mil.**

15. Include only your **AKO email address** (non AKO email accounts will not be responded to) on the NGB Form 34-1 (handwrite on top of form) and on the resume. You will be notified of the board results by email.

